

New York State Education Department  
 Bureau of Proprietary School Supervision  
 89 Washington Avenue, EBA 560  
 Albany, New York 12234

## Application for Approval of a TAP Eligible Curriculum

This form must be completed by any Private Career School seeking approval of a TAP eligible curriculum.  
 Please type or print. NOTE: [BPSS-30](#) must also be completed and submitted with this form.

1. School Name:			
Street:		E-mail Address:	
City:	State:	Zip:	Telephone:
2. Title of Curriculum:			Total Instructional Hours:

Answer each of the following as they relate to this curriculum.	Yes	No
3a. Minimum curriculum length is at least 1440 instructional hours.	<input type="checkbox"/>	<input type="checkbox"/>
b. Schedule of instruction is at least 24 hours per week.	<input type="checkbox"/>	<input type="checkbox"/>
c. Curriculum will be taught over a calendar period of at least 12 months, but not more than 24 months.	<input type="checkbox"/>	<input type="checkbox"/>
d. Total instructional hours divided by hours per week are greater than 52 weeks and not more than 104 weeks.	<input type="checkbox"/>	<input type="checkbox"/>
e. Breaks of instruction totaling more than two consecutive days are given as approved in the most recently approved catalog.	<input type="checkbox"/>	<input type="checkbox"/>
f. If TAP accelerated, the curriculum includes only one occupational objective.	<input type="checkbox"/>	<input type="checkbox"/>

<p><b><i>I certify that the above curriculum will adhere to the TAP eligibility guidelines delineated above if TAP payments are to be accepted for that curriculum.</i></b></p> <p>Original Signature:</p>	<p><b><i>Bureau Use Only</i></b></p>
<p>Print/Type Name:</p>	
<p>Date:</p>	