



THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK

OFFICE OF ADULT CAREER AND CONTINUING EDUCATION SERVICES
Bureau of Proprietary School Supervision
89 Washington Avenue, EBA 560
Albany, New York 12234

Tel. (518) 474-3969
Fax (518) 474-6543
E-mail: bpss@mail.nysed.gov
Web site: www.acces.nysed.gov/bpss/

September 12, 2014

TO: Students of Micropower Career Institute at Mineola and Hauppauge
FROM: Bureau of Proprietary School Supervision
RE: School Closure

The New York State Education Department, Bureau of Proprietary School Supervision (BPSS), has been informed that the Hauppauge school has closed with Mineola expected to close soon.

In order to protect your student rights, BPSS is requesting that you fill out a BPSS-154 Complaint Form so that you can be on record as being affected by the closure of the schools. In addition, by sending the form to us, we will know what type of assistance you require. Assistance may include help with transferring to another school, receiving a diploma/certificate of completion, or a refund of moneys paid for attendance if you have not completed the course and are not transferring to a different school.

The complaint form may be obtained by going to www.acces.nysed.gov/bpss/students, sending an email to bpss@mail.nysed.gov, or calling (212) 643-4760.

Please submit the form as soon as possible so we may assist you. Please continue to check our web site for future updates.

Sincerely,

The Staff at BPSS