



ASSISTANT COMMISSIONER
OFFICE OF ADULT CAREER AND CONTINUING EDUCATION SERVICES
Vocational Rehabilitation
Tel. (518) 402-3955 Fax. (518) 473-6073

POL 15-01

To: All Vocational Rehabilitation Staff

Date: March 3, 2015

Subject: Mileage Rate Increase

ACCES-VR has increased the mileage allowance for all consumers using a personally owned motor vehicle to 100 percent of the "NYS Maximum Mileage Reimbursement Rate for Personal Car Mileage (PCM)". Use the current rate at the time the service is authorized. The total reimbursement may be rounded up to the nearest whole cent. This change takes effect immediately.

The following web pages in the VR Policy Manual, Procedural Memos and Fiscal documents will be edited to reflect this change:

Policy 1355.00 – Transportation Services Policy

PRO-10-02 – Summary of Limits on Duration and Cost of VR Services

The following is the link to the NYS Mileage Reimbursement Rate when using a personal vehicle:

<http://atwork.nysed.gov/travel/POLICY/APP2.HTM>

These updates will be made to the documents in the Policy-memo archived section of the z-drive:

Memo on Economic Need Clarification

FIS-04-04 – Strategies for Quality Cost Effective Services

Guidance on Implementation of the Strategies for Quality Cost Effective Services

EFFECTIVE DATE: Immediately

OBSOLETE: POL 14-08

REFERENCE:

Transportation Services Policy - Policy 1355.00

Memo on Economic Need Clarification – issued March 17, 1992

Summary of Limits on Duration and Cost of VR Services: PRO-10-02 – issued April 5, 2010

Strategies for Quality Cost Effective Service - FIS-04-04 - issued January 3, 2003
Guidance on Implementation of the Strategies for Quality Cost Effective Services –
issued February 4, 2003.

INQUIRIES: Any questions concerning this memorandum should be addressed to the
Policy and Partnership Unit at 518-473-1626.

Debora Brown-Johnson Assistant Commissioner