

**THE UNIVERSITY OF THE STATE OF NEW YORK  
THE STATE EDUCATION DEPARTMENT  
Vocational and Educational Services for Individuals with Disabilities**

**PRO-10-02**

**DATE: April 5, 2010**

**TO:** All VESID VR Staff

**SUBJECT:** **Summary of Limits on Duration and Cost of VR Services**

**CONTENT:** VESID has established duration and cost limits for certain services. This memorandum provides a listing of all services for which VESID currently has a limit on the duration and/or cost. Waivers may be available for certain services when they are required for the consumer to complete the Individualized Plan for Employment (IPE). The tables below provide the limits found in State regulations, policies, procedures and memoranda, consistent with what is permitted in Federal law and regulation. Case service and support codes are identified where appropriate, although it is not a complete list of all case service codes.

**Service**

**Duration Limits**

Training at a College or University

VESID will provide financial contribution for up to one semester in addition to each required academic year to complete required course work. A maximum of two additional semesters will be allowed to complete a two-year program, and a maximum of four additional semesters will be allowed to complete a four-year program if needed. These maximum allowances include all part-time training and can be pro-rated for students who have completed coursework toward the degree. These maximum time frames are cumulative and include any change in school, major course of study and case re-opening after partial completion, unless a significant change in the individual's situation provides good cause for additional time.

A waiver may be granted for up to one year at the discretion of the senior counselor. The Regional Coordinator, District Manager or designated supervisor may grant additional time beyond the one-year extension when necessary to accommodate the disability and

enable the individual to achieve an employment outcome.

Rehabilitation Technology Assessment	20 hours
Neuropsychological Evaluations	12 hours
On-the-Job Training (OJT)	maximum of 26 weeks
Supported Employment- Intensive	18 months
Tutoring Services	7 hours per week
Driver Evaluation or Driver Evaluation- Special	10 hours maximum
Driver Training	Initial authorization 20 hours maximum. Additional 20 hours may be authorized; 10 hours at a time with written justification.

VESID maintains spending limits on certain individual services in order to use its limited resources effectively. Any cost limitation established as a matter of policy may be waived after considering an individual's rehabilitation needs except if these limitations are imposed by statute or regulation.

### **Service**

### **Cost Limits**

Rehabilitation Tech Assessment	Not to exceed: \$175/half day; \$325/full day; or \$75/hour (for up to 20 hours)
Training at a College or University  400, 410, 420 & 430 X", "F", "B", "M"	Tuition: For students who meet economic need, VESID can pay for college expenses, after application of all comparable benefits, at current published tuition rates at a public SUNY, CUNY or community college.  Private colleges, undergraduate four-year programs should be compared to equivalent public four year colleges; and private two-year colleges should be compared to an equivalent public two year or community college (SUNY/CUNY) programs.  Graduate study can be paid based on the actual SUNY/CUNY graduate school tuition rates. For graduate programs at private colleges, the maximum tuition is based on the

published SUNY graduate tuition rate for the program of study.

Fees: actual required and documented fees at the SUNY/CUNY or private college up to \$300 per academic year.

Textbooks: actual costs for required textbooks and materials can be authorized or, if actual cost is unknown, the current average cost of required textbooks and materials published by SUNY/CUNY.

Room & Board: room and board up to a maximum of \$1,350 per year.

Tutoring Services  
"P"

\$15 per hour for a max of \$105/week

Maintenance  
Major "Y"

\$1,350/year

Direct Payment to Consumer  
"T", "Y", "Z"  
Advance Payment

\$300 for the life of the case

Reimbursement

>\$1,000 requires a waiver  
Reimbursement of >\$3,000 requires the approval of the Assistant Commissioner or designee

Vocational Training  
450, 460, 470, 480 & 490

Program Tuition \*\$10,000  
Fees \$300  
Required Textbooks & Materials \$500  
\*The exception to the tuition cap is limited to the following 6 Community Rehabilitation Provider programs:  
Alpha Workshop Studio School # 642111  
Decorative Arts @ \$10,280  
Contemporary Guidance Service (CGS)  
# 009830  
Childcare Level 1 @ \$10,140  
Childcare Level 2 @ \$15,210  
Office and Computer Skills Training @ \$14,138  
Pet Care Tech @ \$10,030  
FedCap Career Design School, Inc. # 646752

	Office Skills @ \$10,384
Clothing "K"	Up to \$300 when determined necessary for training or employment purposes
Tools and Equipment "E"	No cap when economic need is met and is necessary for training or employment purposes
Transportation and Special Transportation "T"	Personal car: 50% of the current NYS Maximum Mileage Reimbursement Rate for Personal Car Mileage (PCM) at the time the service is authorized. Up to \$200/per Week; \$7,000/per year, or \$15,000 for anticipated life of the case. RC/DOM or designee can approve waiver requests related to transportation for college and commuting students may be reimbursed for transportation costs beyond the \$1,350 limit.
Self-Employment 940X, E, F, 941X	\$11,000
Vehicle Modifications, Adaptive Vehicle Equipment and Automotive Equipment Van Mod 850X Car Mod 860X	<b>Note:</b> As per FIS-07-01 Vehicle Modification Memo, there are no caps for car and van modifications. Fiscal procedure for procurement of vehicle modifications must be followed. A waiver is required when a consumer seeks a van modification in an instance where a car modification has been deemed sufficient by the specialist and the consultant, to meet their need.
Home Modification, Adaptive Household Equipment and Household Equipment 800X, 840X	Combined total: \$7,500
Durable Medical Equipment 210- 340	Medicaid Rate
Cognitive Remediation Services	\$6,500/life of the case

Basic Psychological Evaluation \$286

Comprehensive Psychological Evaluation \$447

Neuropsychological Evaluations Maximum \$88 per hour for a total of 12 hours for administration, interpretation and report preparation.

Adaptive Behavior Scale \$94

If a counselor determines it is necessary and appropriate to go beyond these limits and can justify need, a waiver can then be requested. Refer to Waiver Procedures under VESID Consumer Involvement Procedure 100.00P.

**Note:** Cost Effective Skills Training does not involve a waiver of cost or duration of services but waives consideration of a consumer's available resources in order to provide training in the most cost effective manner. Training must meet the following criteria to be considered cost effective skills training:

Offered by proprietary vocational schools, community colleges and BOCES; program does not exceed one year; and is a non-degree program.

VESID's contribution is limited to \$4,815 for a one-year program or the balance after comparable benefits are applied. Costs in excess of the \$4,815 waiver limit are subject to consideration of consumer resources.

EFFECTIVE DATE: Immediately

REFERENCE: Commissioner of Education Regulation Part 247  
PRO-09-05 Funding Limits for Vocational Training Programs.  
PRO-09-04 Purchase of Clothing and Tools and Equipment  
PRO-06-04 Clarification of Waiver Items Not Requiring CO Waiver Committee Approval  
PRO-05-02 Direct Payment to Consumer  
FIS-07-01 Vehicle Modification Memo  
FIS-04-04 Strategies for Quality Cost Effective Services  
Guidelines for Fee Increases for Psychological Evaluations 4/1/01  
100.00 Consumer Involvement Policy  
100.00P Consumer Involvement Procedure  
405.00 Training at a College or University  
410.00 Non-Degree Training at Trade, Business and Other Schools  
441.00 Vehicle Modifications, Adaptive and Automotive Equipment  
1282.00 Neuropsychological Evaluations

1301.00 Self-Employment  
1320.00 Cognitive Remediation Services  
1340.00 Home Modification, Adaptive and Household Equipment  
1355.00 Transportation Services  
1370.00 Rehabilitation Services Policy

OBSOLETE: PRO-06-03 Waiver Process Overview  
PRO-06-01 Waiver Process Overview  
PRO-04-02 Waiver Process Overview  
PRO-04-01 Caps on Rates and Duration of Services



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