

ACCES-VR

Adult Career and Continuing Education Services-Vocational Rehabilitation

Notice to Vendors on the Statewide Financial System (SFS)

In October 2015, New York State (NYS) will be upgrading the Statewide Financial System (SFS) and NYSED will implement Phase II of the integration with the SFS. The SFS Program is a New York State government initiative to replace its over 25-year old Central Accounting System and several agency financial management systems with one integrated, statewide system. The Office of the State Comptroller (OSC), the State Division of the Budget (DOB), and the Office of the Chief Information Officer/Office of Technology (OCIP/OFT) – have worked together to develop components of this system.

These updates will provide both tangible and intangible benefits that will not only improve the efficiency and effectiveness of those financial audit and control processes managed by OSC, it will integrate with the agency financial management system component to streamline business processes throughout State government. Some of the benefits to the State and its constituents are:

- Timely, dependable and transparent financial information;
- Improve the way New York State acquires goods and services; and,
- Facilitate information exchange with vendors and not-for-profit providers.

The changes to SFS will require a crossover period for processing financial transactions, including payments, from mid-September – mid-October 2015. NYS and SED are doing everything possible to mitigate interruptions; however, there will likely be disruptions in normal processing during the crossover and immediately following October 1, 15. It may take until late October for the conversion to be completed.

There are some identifiable disruptions. The ACCES-VR Vendor Reporting / Payment system for each contract group will be affected as follows:

Program	Report Due Date	DO Voucher Entry By¹	Payment Processed by Fiscal Mgt./Sent to OSC By
CRS - with an MIR Date of the 15 th	August 2015 VR-370s and Group Orientation Claims: 8/15/15. Early submissions of the September 2015 VR-370 received prior to 9/15/15 may also be eligible for payment in September pending staff review availability.	8/31/15 ²	1 st Week in September for August VR-370 or by 9/25/15 for early September VR-370 entries.
CRS - with an MIR Date of the 22 nd	VR-370s and Group Orientation Claims: 8/22/15	8/31/15 ²	2 nd Week in September
Interpreters, Private	9/8/15	9/17/15	9/25/15

¹ Includes forwarding Group Orientation Claims for Payment to Fiscal Management.

² 8/31/15 deadline for the August 2015 VR-370. All entries made by 9/17/15 will be processed for payment, which may include items reported on the September 2015 VR-370.

Colleges, Psychologists, Vehicle Modification Consultants			
BPSS	8/28/15	9/11/15	9/18/15
Vehicle Modifications, Home Modifications	30 days after project completion.	Within 5 days of receipt	Vouchers to BFM by 9/18/15 and sent by BFM to OSC by 9/28/15. Those received in BFM after 9/18/15 will be delayed.

Payments for Reports due after September 8th may be delayed until late October 2015.

Non-contract case services will be processed as received and approved by the district office. All approved case service vouchers must be entered on the mainframe by 9/14/15. Schedules must be physically received in Fiscal Management by 9/18/15 for payment before the shut-down. Any schedules received after September 18th will be held until the shut-down is over and SFS processing resumes after 10/14/15.